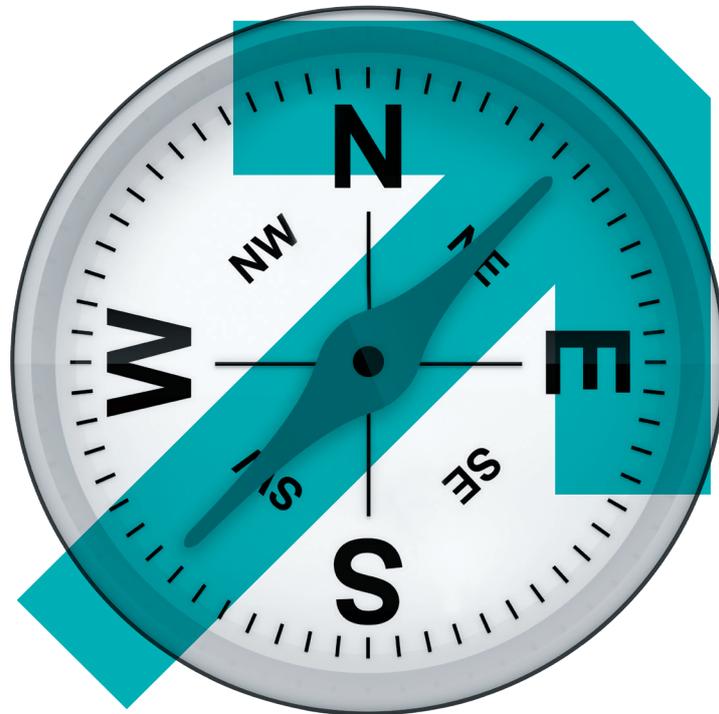


Career Opportunities

# Grow and achieve your goals with us



**Schellenberg**  
**Wittmer**

## Career Opportunities

We are dedicated to providing top-tier legal services in a dynamic, respectful, and positive working environment. We place great value on developing, and retaining our team members and helping them grow while contributing to the success of our company.

Our team comprises many cultures, backgrounds and experiences. We recruit the best and brightest talent based on their unique strengths and encourage them to be who they are. Motivated individuals who bring smart ideas, innovation, and creativity to the table will thrive here.

We are always looking for promising lawyers, trainee lawyers, student trainees, paralegals, marketing specialists, legal tech experts, digital and innovation ICT specialists and qualified administrative staff to join our teams in Zurich, Geneva and Singapore.

We encourage you to submit open applications. Please apply to the relevant contact detailed in this brochure, or via our website [www.swlegal.com/career](http://www.swlegal.com/career)



## Lawyers

### Leaders in our Field

Business law requires you to be a specialist in particular fields. We help you determine where you thrive early in your career and encourage all our lawyers to take part in industry-related areas like academia and professional associations to grow their knowledge, expertise and network.

### International scope

Schellenberg Wittmer regularly supports clients in cross-border deals and multi-jurisdictional disputes. With offices in Zurich, Geneva and Singapore, we are known for our strong international reach and network. Most of our team members have an international background, having studied or worked elsewhere, and many are qualified in foreign jurisdictions. Whether you are a student trainee, trainee lawyer or associate, you will work closely with our clients' multinational companies and counsel from global firms, helping you gain varied and multicultural work experience.

### Team approach

Teamwork is the ability to work towards a common vision and provide excellence to our clients. At Schellenberg Wittmer, our multidisciplinary and cross-functional teams take a collaborative approach within the legal function and beyond so as to best serve our clients' individual needs competently, efficiently, and successfully.

### Work-life balance

Life at a top-tier law firm can mean long hours and a demanding workload. We know that preserving our team's well-being and energy levels helps us provide a consistent, high-quality service for our clients. We place great importance on cultivating a company culture and service approach that encourages a healthy work-life balance through initiatives such as flexible working hours, remote working and part-time schedules.

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**Our people are our competitive advantage.  
They are the key for the present and future success of the Firm.**

”  
Managing Partner



# Career Opportunities

## Trainee Lawyers and Student Trainees

### Trainee Lawyers

Start your legal career with us. When you join us for your legal traineeship ('avocat/e stagiaire' in Geneva or 'Substitutin/ Substitut' in Zurich), you benefit from our collaborative culture, inspiring colleagues and training. You will gain quality experience across a broad range of legal practices and with national and international clients as you prepare for the bar exam.

Following the required 14-18-month term, you have the option to work for a few months in our other Swiss office (Zurich or Geneva).

You will work across various practice groups throughout your 14-month traineeship in Zurich ('Substitutenjahr') or 18-month traineeship in Geneva ('stage d'avocat'). You will work with different teams of lawyers, gaining valuable first-hand experience dealing with a variety of legal issues commonly handled by an international business law firm. Alongside 'on the job' training, we offer numerous further education opportunities and support, including continuous in-house educational programmes (organised by the various practice groups) and special coaching sessions designed to help you prepare for the bar exam.

### Student Trainees

Schellenberg Wittmer could be your first step towards a rewarding career in the legal profession. We offer talented students with an interest in business law exciting and interesting internship opportunities.

From day one you will be part of our dynamic team and learn about our work, our law firm and our people. You will gain practical work experience and receive training on-the-job and through our professional courses.

At Schellenberg Wittmer, we operate an active open-door policy. This means that over 150 lawyers are on-hand to discuss your future academic steps and career prospects, as well as to offer personal advice. We also organise regular social events so you can get to know your colleagues in a relaxed and informal setting.



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**“**  
**I really appreciated the welcoming atmosphere at Schellenberg Wittmer. Everyone is really approachable, from the operations personnel to the senior partners.**  
**”**

Student Trainee

## Business Services Team

### Operating a Successful Business

At Schellenberg Wittmer, we know it takes a lot more than great lawyers to be a great law firm. Our organisational specialists ensure the delivery of our first-class legal service and set the bar for operations, marketing and training.

We are always looking for talented, motivated and professional assistants, paralegals, compliance, legal tech and ICT specialists, receptionists, and marketing professionals to join our growing team.

We hire creative thinkers committed to the pursuit of excellence. In exchange, we offer challenging and interesting work, international business experience, internal and external professional training, and a friendly and collaborative working environment.



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## Contacts



**Dr. Jean-Frédéric Maraia**  
Partner Geneva



**Dr. Stefan Leimgruber**  
Partner Zurich



**Aurélie Dommanget**  
HR Manager Geneva



**Christine Joseph**  
HR Manager Zurich

**>150 lawyers**  
**15 languages**  
**30 nationalities**  
**19 practice areas**  
**15 sectors and industries**  
**1,978 years of experience**  
**Collaboration with**  
**300 law firms worldwide**  
**in more than**  
**50 jurisdictions**

Schellenberg Wittmer Ltd is your leading Swiss business law firm with more than 150 lawyers in Zurich and Geneva, and an office in Singapore. We take care of all your legal needs – transactions, advisory, disputes.



Schellenberg Wittmer Ltd



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